

BILL NO. S-75-04- 02

SPECIAL ORDINANCE NO. S- 60-75

AN ORDINANCE approving a certain bid document
for concession stand at Children's Zoo

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT
WAYNE, INDIANA:

SECTION 1. A certain bid document Ref. 641 dated March 26, 1975
between the City of Fort Wayne, by and through its Mayor and the Board of
Park Commissioners and ARA SERVICES, INC., for:

Concession Stand at Zoo

On Food & Drink Sales 20% on all gross sales up to
\$20,000.00 and 30% on all annual gross sales over \$20,000.00
On Tabacco Sales, 10% on all annual gross sales

as more specifically set forth on said bid document Ref. 641 and Purchase
Order No. 3-30403, which are on file in the office of the Department of Pur-
chasing, and are by reference incorporated herein and made a part hereof,
are hereby in all things ratified, confirmed and approved.

SECTION 2. This Ordinance shall be in full force and effect from
and after its passage and approval by the Mayor.

Vivian G. Schmidt
Councilman

APPROVED AS TO FORM
AND LEGALITY

Thos. L. ...
TO BEY

Read the first time in full and on motion by V. Schmidt, seconded by Gingra, and duly adopted, read the second time by title and referred to the Committee on Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, the _____ day of _____, 197____, at _____ o'clock P.M., E.S.T.

Date: 4/8/75

Charles M. Tipton
CITY CLERK

Read the third time in full and on motion by V. Schmidt, seconded by Gingra, and duly adopted, placed on its passage. Passed (~~LOSS~~) by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT	TO-WIT
TOTAL VOTES	<u>8</u>	<u>0</u>		<u>1</u>	
BURNS	<u>X</u>				
HINGA	<u>X</u>				
KRAUS	<u>X</u>				
MOSES				<u>X</u>	
NUCKOLS	<u>X</u>				
SCHMIDT, D.	<u>X</u>				
SCHMIDT, V.	<u>X</u>				
STIER	<u>X</u>				
TALARICO	<u>X</u>				

DATE: 4-22-75

Charles M. Tipton
CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (Zoning Map) (General) (Annexation) (Special) (Appropriation) Ordinance (Resolution) No. 260-75 on the 22nd day of April, 1975.

ATTEST:

(SEAL)

Charles M. Tipton
CITY CLERK

James Stier
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 23rd day of April, 1975, at the hour of 7:00 o'clock P. M., E.S.T.

Charles M. Tipton
CITY CLERK

Approved and signed by me this 23rd day of April, 1975, at the hour of 2:00 o'clock P. M., E.S.T.

Don H. Rupp
MAYOR

Bill No. S-75-04-02

REPORT OF THE COMMITTEE ON FINANCE

We, your Committee on Finance to whom was referred an Ordinance
approving a certain bid document for concession stand at Children's Zoo

have had said Ordinance under consideration and beg leave to report back to the Common
Council that said Ordinance do PASS.

Vivian G. Schmidt - Chairman

William T. Hinga - Vice-Chairman

John Nuckols

Winfield C. Moses, Jr.

Paul M. Burns

Vivian G. Schmidt

William T. Hinga

John Nuckols

Winfield C. Moses, Jr.

Paul M. Burns

CONCURRED IN

DATE 4-22-75 CHARLES W. WESTERMAN, CITY CLERK

3680

MEMO FROM PURCHASING DEPARTMENT

March 31, 1975

Board of Park Department
8th Flr., City-County Bldg.
Fort Wayne, Indiana

Attn: ~~Dennis Hook~~ *Thomas Stepanoff* Subject: Bid Ref. #641

Attached is a copy of the successful bidder.

ARA Services, Inc.

(P.O. #3-30403)

Concession stand at zoo:

Food & Drink Sales 20% on all gross sales up to \$20,000.00

30% on all annual gross sales over \$20,000.00

On tobacco sales, 10% on all annual gross sales.

Tabulation sheet is attached.



Please prepare for Council.

ABULATION OF BID.

BID REF. 641

CLOSING DATE 3-26-75

Food & Drink Sales

Tobacco Sales

A/A-E.E.O.
ARA Services, Inc.
1221 U.S. #30 - Bypass East,
Fort Wayne, Indiana 46805

Check #2534

NON-COLL-OK

100.00

20% up to 20M
30% over 20M

10% ALL

Monty & Ceruti
1936 South Calhoun Street
Fort Wayne, Indiana 46804

N/B

A.T. Dimitroff
J.E. Krolwe
3/26/75 @ 10:00 AM

FORM DP-3

APPROVED BY THE STATE BOARD
OF ACCOUNTS FOR THE CITY OF
FORT WAYNE, 1985.

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES
NUMBER ONE EAST MAIN STREET
ROOM 470
FORT WAYNE, INDIANA 46802

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS ETC. TO:

Board of Park Commissioners
8th Flr., City-County Bldg.
One Main St., Ft. Wayne, IndianaARA Food Services Co.
1221 Coliseum Blvd. North
Ft. Wayne, Indiana

DELIVER TO:-

DEPARTMENT
OR DIVISION Same as aboveADDRESS
CASH DISCOUNT TERMS % IF PAID WITHIN DAYS FROM DELIVERY AND
ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES. (DEDUCTION FOR DISCOUNT SHOWN BELOW)

PURCHASE ORDER NUMBER

3- 30403

DATE March 31, 1975

REF. NO.

REQ. NO. 705

THE ABOVE INFORMATION MUST APPEAR ON
ALL INVOICES, BILLS OF LADING, DELIVERY
TICKETS, PACKAGES AND CORRESPONDENCE.
INVOICE IN DUPLICATE.

THIS PURCHASE ORDER ISSUED BY:

DEPT. DP

DATE

WANTED }

APPROPRIATION
AND FUND
NUMBER }

21-850-242

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
TAX EXEMPT (UNLESS OTHERWISE INDICATED)				
<p>COMPLIANCE WITH THE DELIVERY DATE REQUESTED WILL AVOID "FOLLOW UP" CORRESPONDENCE.</p> <p>NOTE</p> <p>↓</p> <p>READ</p> <p>INSTRUCTIONS ON THE BACK OF THIS ORDER</p> <p>THE CONTRACTOR OR VENDOR, BY ACCEPTING THIS ORDER, AGREES TO THE GENERAL CONDITIONS AND TERMS OF AGREEMENT ON THE BACK OF THIS ORDER.</p> <p>UNLESS OTHERWISE INDICATED THE PRICES SHOWN INCLUDE ALL CHARGES FOR DELIVERY, PACKING, ETC., NECESSARY TO COMPLETE DELIVERY TO DESTINATION SPECIFIED.</p> <p>UNLESS OTHERWISE INDICATED THE PRICES SHOWN DO NOT INCLUDE TAXES OF ANY KIND.</p> <p>EXEMPTION BLANKS WILL BE FURNISHED WHEN NECESSARY.</p> <p>IND. SALES TAX EXEMP. CERTIF. NO. 34508</p> <p>IF THIS ORDER DOES NOT AGREE WITH YOUR QUOTATION KINDLY RETURN IT WITH AN EXPLANATION.</p>				
		<p>Concession Stand at Zoo:</p> <p>On Food & Drink Sales 20% on all gross sales up to \$20,000.00 and 30% on all annual gross sales over \$20,000.00</p> <p>On Tobacco Sales, 10% on all annual gross sales.</p> <p>Per Bid Ref. #641</p> <p>RD/10</p>		

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COVERED BY UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE EXPENDITURE THEREFOR HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER IS AUTHORIZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON FILE IN THIS OFFICE.

Edward G. Karnnikar— City Controller

Alex T. Demetrot — Director of Purchases

Per

Per



ARA FOOD SERVICES CO.

1221 COLISEUM BLVD NORTH FORT WAYNE INDIANA 46805 (219) 743-4465

March 25, 1975

Mr. A. T. Demetroff
CITY OF FORT WAYNE
DEPARTMENT OF PURCHASES
Room #470, One Main Street
Fort Wayne, Indiana 46802

Ref: Bid #641 dated March 5, 1975

Dear Mr. Demetroff:

This letter, along with attachments, is our company's proposal for the concession contract at the Franke Park Children's Zoo for one season during the calendar year 1975.

We propose the following commissions: on food and drink sales, 20% on all annual gross sales up to \$20,000. and 30% on all annual gross sales over \$20,000; on tobacco sales, 10% on all annual gross sales.

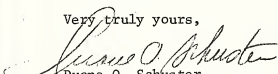
We are enclosing the following documents:

- (1) The signed proposal distributed by your office
- (2) Signed and completed Proposal and Bid Surety Form
- (3) Certified check for \$100.00
- (4) Signed and completed Non-Collusion Affidavit
- (5) A copy of our company's Affirmative Action Plan, as well as our written policy statement regarding employment opportunity.

Our company has had the privilege of serving the Fort Wayne and area communities at the Franke Park Children's Zoo for all ten years of its operation. The fine cooperation we have received from Mr. Wells and his staff has certainly made our job a pleasant one. We pledge to continue to operate with the highest quality products and courteous service as we have in the past.

Thank you for giving us the opportunity to submit this bid. We will have letters of recommendation available if they are requested.

Very truly yours,


Duane O. Schuster
President, Ft. Wayne Division
ARA Services, Inc.

DOS/k
Encs.

DEPARTMENT OF PURCHASES
Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn. of A.T. Demetroff - 423-7037 DEPARTMENT OF PURCHASES

Room 470 , Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Board of Park Commissioners
8th Floor - City County Building

Address One Main Street - Fort Wayne, Indiana

RETURN ORIGINAL TO THE CITY — RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids Wednesday - March 26, 1975 - 10:00 A.M.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 34603. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Service	Unit Price	Total Amount
		<p><u>BID ONLY</u></p> <p>For the rights for the sale of food and refreshments in the Fort Wayne Children's Zoo.</p> <p>Bids are to cover a concession contract period of one Season.</p> <p>All bids are to be in accordance with the sample concession contracts provided.</p> <p>All Bids are to be presented on the basis of the percentage of gross receipts payable to the Park Board. Refreshment concession bidders should note that a percentage is required for food and drink sales and also tobacco sales. Any bid presented on any other basis will be rejected. All bidders should inspect the concession areas and facilities in the Children's Zoo area prior to bidding. Any bidder may be required to produce three (3) recent letters of recommendation showing satisfactory service and concession experience.</p> <p>Further information may be obtained at the office of the Board of Park Commissioners, 8th Floor, City County Building.</p> <p>Each Bidder must submit a written Affirmative Action Program with his or her bid, or have on file with E.E.O. Office.</p> <p>The enclosed non-collusion affidavit must be properly executed and returned as part of your bid.</p>		

Bid Bond required ☐ NO ☒ YES \$100.00 Performance Bond ☐ NO ☒ YES

See instruction item No. 10 on reverse side hereof.

Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Signed:

ARA SERVICES, INC.

Signature of Name of Company President

By Title Ft. Wayne Div.

1221 Coliseum Blvd. North

Address Fort Wayne, Indiana 46805

City State Date March 25, 1975

NON-COLLUSION AFFIDAVIT

STATE OF INDIANA,

-----ALLEN----- COUNTY } SS:

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale or contract.

X *Duane O. Schuster*

Duane O. Schuster

Bidder or Agent

For ARA SERVICES, INC.

Firm or Corporation

Subscribed and sworn to before me this 25 day of March, 1975

My Commission Expires

January 23, 1978

Paul E. Koback
Notary Public

REQUEST FOR PUBLICATION

News	
Sentinel	X
Journal	
Gazette	X
Other	

DATE March 5, 1975

Kindly publish the following
advertisement on the dates as
shown and issue invoice to *

* Department Board of Park Commissioners
8th Floor - City County Building
Address One Main Street - Fort Wayne, Indiana

Department of Purchases
City of Fort Wayne

By G. T. Demetoff

BIDS WANTED - REFERENCE NO. 641

Sealed Proposals will be received by the City of Fort Wayne at the
Office of Department of Purchases, Number One Main Street, Room
470, Fort Wayne, Indiana, until Wednesday - March 26, 1975 - 10:00 A.M.
for the following items:

Food & Refreshments Concession Rights for the
Fort Wayne Children's Zoo.

Each Bidder must submit a written Affirmative Action Program with his or
her bid, or have on file with E.E.O. Office."

Bid Forms, specifications, etc., may be obtained upon application at
the office and address given above.

A Bid Bond or Certified Check in the amount of \$ 100.00
must be submitted with the bid.

Department of Purchases
City of Fort Wayne
By A.T. Demetoff
Director of Purchases

INSERT 1st RUN

REPEAT 2nd RUN

Type of Advertising Required

3-7-75

3-14-75

LEGAL NOTICE

x

PROPOSAL:

In compliance with the foregoing invitation to bid and subject to all of the conditions thereof the undersigned offers and agrees, if this bid is accepted within a reasonable time from date of opening of bids, to enter into a contract in accordance with the prices stated herein.

The Legal Advertisement, General Conditions, Instructions to Bidders, Information for Bidders, Special Conditions, Specifications, and Plans applying form a part of this proposal.

This proposal is supported by the following bid surety as required by law and signatures affixed thereto constitute both a proposal and bid surety executed by the bidder.

BID SURETY (REQUIRED BY LAW):

BOND FORM: (USE THIS BOND FORM—NO ALTERNATE FORM OF BOND WILL BE CONSIDERED).

KNOW ALL MEN BY THESE PRESENTS, THAT we, the undersigned, are held and firmly bound unto the City of Fort Wayne, State of Indiana, in the sum of.....

ONE HUNDRED AND NO/100.....Dollars,
to be paid on demand to said City of Fort Wayne, its successors and assigns for which payment well and truly to be made, we hereby bind ourselves, our heirs, successors, executors, and administrators, jointly and severally firmly by these presents.

The condition of this obligation is such that if the bid or proposal attached hereto and made a part hereof and submitted to the within named division of the City of Fort Wayne or its duly constituted agent, is accepted and a contract awarded to the undersigned bidder and the said bidder shall within ten (10) days after notice of said award enter into a contract with the said City of Fort Wayne, State of Indiana, and shall secure the performance of the same by bond or otherwise as may be required to the satisfaction of the City of Fort Wayne, Indiana then this obligation shall be null and void; otherwise to be in full force and effect.

BID CHECK (ALTERNATE FORM OF SURETY):

If a corporate surety is furnished, it is necessary that a certificate authorizing the "attorney-in-fact" to sign the bond accompanying the same.

Certified ☒ 3958
Cashiers ☐ Check No. ~~XXXXXX~~..... in the sum of
ONE HUNDRED AND NO/100.....Dollars

on ANTHONY WAYNE Bank
of FORT WAYNE, INDIANA

is herewith submitted and deposited in lieu of bond under the same terms and conditions as set forth in the above bond.

Note: If Check is used as Bid Surety—Attach here.

SIGNATURES (BID SURETY AND PROPOSAL):

Witnessed by:

OTHER PARTIES INTERESTED IN THIS PROPOSAL

(Sec 14—Signatures under General Conditions, etc.)

List all Parties if Partnership

Witnessed by:

**BIDDER
AND
PRINCIPAL**

SURETY

ARA SERVICES, INC.

Name of Bidder—Print or Type

By

Signature of Person Authorized to Sign

Title President, Ft. Wayne Division

1221 Coliseum Blvd. North

Street Name and Number

Fort Wayne, Indiana 46805

City, State and Zip Code

Date.....

Name of Company — Print or Type

Incorporated
in the State of;

Address.....

By.....

Sign on this Line



ARA FOOD SERVICES CO.

1221 COLISEUM BLVD NORTH FORT WAYNE INDIANA 46805 (219) 743-4465

March 1, 1975

EQUAL EMPLOYMENT OPPORTUNITY POLICY

Periodically we should remind all of our employees of our corporate policy regarding equal employment opportunity:

We at ARA Services, Inc. will recruit, select, train promote, transfer and release persons without regard to race, color, religion, national origin, age or sex; except where age is a bona fide occupational qualification. In addition, ARA Services, Inc. will ensure that all other personnel actions such as compensation, benefits, layoffs, return from layoff, company sponsored training, education, tuition assistance, social and recreation programs are administered without regard to race, color, religion, national origin, age or sex.

More importantly, we must implement affirmative action programs which will give substance to our pledge. Through such programs we have the opportunity to demonstrate that we are responsible citizens of the communities where we live and serve.

A handwritten signature in dark ink, appearing to read "Duane O. Schuster".

Duane O. Schuster
President, Ft. Wayne Division
ARA Services, Inc.

DIGEST SHEET

TITLE OF ORDINANCE

S-75-04-02.

DEPARTMENT REQUESTING ORDINANCE Park DepartmentSYNOPSIS OF ORDINANCE An ordinance to approve bid document withARA Services, Inc. for the rights for the sale of food and
refreshments in the Fort Wayne Children's Zoo.This bid was the only bid received.EFFECT OF PASSAGE Provides food and refreshments to patrons of the
Children's Zoo. Provides additional revenue 20% on gross sales up to
\$20,000.00 and 30% on gross sales over \$20,000.00. Revenues earned
last year amounted to \$8,696.00.
EFFECT OF NON-PASSAGEWould not earn any additional revenueMONEY INVOLVED (Direct Costs, Expenditures, Savings)ASSIGNED TO COMMITTEE (J.N.)Financé Jld.